

FINAL MINUTES
of the
Nevada Archaeological Association

Quarterly Board Meeting, November 5, 2011
Tonopah, Nevada

Call to Order: The meeting was called to order at 2:10 pm by President Eva Jensen. Copies of the agenda were distributed.

Attendees: NAA Board members present were: President Eva Jensen, Site Steward Liaison Officer Elizebeth Russell, Membership Chairman Susan Edwards, Webmaster Karla Jageman, and Craig Hauer. Not attending were: Treasurer George Phillips, Secretary Lynn Furnis, SHPO Representative Sali Underwood, Jeff Wedding, and Mark Giambastiani. Liz Russell volunteered to take minutes.

Minutes: The minutes of the July 16, 2011, quarterly meeting were distributed, read, and accepted.

President's Report: SHPO did reimburse NAA for last year's grant expenses for both the site stewardship training grant and the Archaeology Month poster grant. Because of the shortened grant period, all of the monies available for the site stewardship training grant were not able to be spent. NAA has funding agreements from SHPO for next year. Site stewardship training will get \$4000.00 and the Archaeology Month poster will get \$7000. The grants go from October 1, 2011, through June 30, 2012. Eva will sign the documents and submit them to SHPO. Reporting dates for the grants are January 15th, April 15th, and the closing date. Eva does not intend to be President after this year.

Treasurer's Report: Sue Edwards presented the Treasurer's Report for George Phillips. The balance as of this date was \$22,512.68, minus uncleared transactions of \$2601.26, for a total of \$19,911.42. George had not received the October 31, 2011 statement as of the meeting date.

Secretary's Report: Eva distributed copies of the Secretary's Report. Four matters were voted upon electronically and accepted by Board members during the interim between quarterly Board meetings. The issues were: payment of costs for site steward pins and one recognition picnic, approval of expenses incurred in production and mailing of *In Situ* newsletter, approval of payment of costs for printing NAA Journal (2009 issue), and approval of payment of printing costs for the 2009 Three Corners Conference Papers.

Newsletter Editor's Report & Publications: Eva Jensen reported that Liz Dickey wants to get the next *In Situ* newsletter out in early December. Craig Hauer brought the NAA Journal (2009 edition). It is dated 2011, but the number is consecutive with the other journals (#24). Sue Edwards reported on the journal papers she is editing. The third journal is being edited by Mark Giambastiani. They will be dated for the year they are printed, even if it is not consecutive, but the numbering **will** be consecutive. The journals Craig brought will be mailed to members.

Membership Secretary's Report: Susan Edwards reported NAA has a total of 165 members (including Lifetime Members). Thirty-two members are site stewards. There is a problem with the membership lists and receiving dues paid notifications. Sue plans to send out membership cards when she receives notice of dues paid. She also is redoing the membership lists so they are up-to-date and easier to work with. It was agreed that a policy for payment of dues would be instituted. If dues for a year are received in November or December of that year, those dues will carry over to the end of the next year. Members joining at the annual meetings were discussed. They must sign the pledge in addition to paying their dues. We need to see that this is done. There are several former members who are not showing up on present lists. Contacting them and seeing if they have joined or would like to rejoin was discussed.

Web Master's Report: Karla Jageman reported that NAA bought Adobe Dream Weaver and she is using it to design a new web page. Changes in the web site were discussed. Karla discussed pros and cons of affiliating with Pay Pal. The fee for non-profits is 2.2% of purchase plus 30¢. Pay Pal can be used for purchasing items for sale or for paying membership dues. Eva Jensen made the motion to sign up with Pay Pal. Liz Russell seconded it. The motion carried.

Chapter & Affiliated Organizations' Reports: Liz Russell said Lincoln County Chapter has been dormant lately. Have not heard from other chapters. Sue reported that ArcheoNevada has been meeting monthly. This month Sue's giving a presentation entitled "Mayhem and Madams" to the group. Eva said she has not heard from Am Archs in a long time.

How to draw more members into the NAA and keep our members was discussed. The need to have fixed dates for meetings, i.e., the second Saturday quarterly, was discussed. Advertising field trips associated with quarterly meetings was one suggestion for getting more membership participation.

SHPO Report: 1) There were two basic training courses and one refresher course. Eleven new stewards were trained. Several stewards attended the training as a refresher course. The training sessions took place in Pahrump, Las Vegas (Tule Springs State Park), and Ely. 2) Several initial site visits to sites in the Desert National Wildlife Refuge, Tule Springs State Park, the Bridgeport Ranger District, and the Spring Mountain National Recreation area. Some of the visits were the result of blending the Clark County Cultural Site Steward Program and the Nevada Archaeological Site Stewardship Program. 3) Two annual appreciation picnics took place: on August 13 in Ely and on September 10 at Kershaw-Ryan State Park. Both site stewards and agency representatives attended the picnics.

SHPO has recently obtained listing in the National Register of Historic Places for the following resources: the B-29 resting on the bottom of Lake Mead, the Galena Creek School House in Washoe County, and the Henry Piper House in Virginia City. Virginia City is already part of a National Historic Landmark, but the owner of the Henry Piper Bed and Breakfast wanted an individual, lower level designation for marketing purposes, so this listing was helpful to a small business.

SHPO is processing \$160,000 in federal grants to be used by local governments and organizations across the state to conduct a variety of activities such as: the identification of historic structures in Carson City, Henderson, and Las Vegas to support their preservation and tourism programs; the development of public brochures and programs to support the statewide Archaeological and Historic Preservation Awareness Month celebrated every month of May; the continued support of the Site Stewardship Training Program; and the development of online resources for educational programs.

Old Business: Craig Hauer brought the 2009 NAA Journals which have been printed. They are dated 2011 and are continuous in the numbers. This one is #24. The last one was #23, and the next one will be #25, regardless of the date of printing. They will be mailed out to current members. Sue Edwards and Jeff Wedding are working on editing the next journal, and Mark Giambastiani is editing the following journal.

There was no information on student grants.

Daron Duke has scanned all past NAA Journals to a PDF format and put them on a CD. They will be going on the NAA website to be available to members as soon as the matter of redacting location information is resolved.

There is no news from the By-laws Committee (Jeff Wedding, Greg Seymour, Steve Daron, & Eva Jensen).

Karla reported that NAA is signed up with Café Press. Café Press offers items with the NAA logo for sale to persons visiting the website. Members order individually. NAA gets a percentage of the sale. All items are made to order. The need to copyright our logo was discussed. Jeff Wedding will be contacted to do this. It was moved and approved to sign on with Café Press to sell items on the website and to copyright our logo. Both motions passed unanimously.

The HPF funding agreements for 2011-2012 have been received. Eva will sign them and send them in. The applications for 2012-2013 are due December 1st. It was agreed to apply for the Historic Preservation Month grant. Before applying for the Site Stewardship grant, it will be necessary to talk to Sali Underwood.

Eva reported that George Phillips has filed the non-profit status report for this year. It is due on the anniversary of filing (March 1st).

New Business: The annual meeting was discussed. Craig Hauer presented information on a Virginia City venue, and Karla Jageman presented information on a Eureka venue. A fact sheet will be placed online when the venue is decided. The dates available are April 14, April 28, or May 5.

A theme for Nevada Archaeology Month was discussed. Homesteading in Nevada was suggested. Karla will poll Board members asking for themes.

The Board approved a letter of support to be attached to a SNPLMA grant application for funds to stabilize the Johnson Lake Mine Historic District and cabins.

Sue Edwards is looking for past Archaeology Month posters to assemble a collection for our archives. Looking to agencies and contracting companies for help in funding the cost of the posters and mailing.

The next quarterly Board meeting will be January 21, 2012, in Boulder City. The meeting was adjourned at 5:10 pm.

**Secretary's Report
for the NAA Board Meeting
on November 5th, 2011, in Tonopah, Nevada**

submitted by Lynn Furnis

Issues voted on electronically by the Board since the July, 2011 Board Meeting:

Four matters were voted on via e-mail, by the NAA Board in the past 3 ½ months. Each is described below, with the votes for and against given for each. I retain hard copies of all of the e-mails sent, for NAA files.

1) Approval requested to pay \$1,222.49 in costs for Site Steward pins and for one Site Steward Recognition Picnic.

Seven votes in favor
Zero votes against
The expense was approved.

2) Approval requested to pay \$350.63 to Liz Dickey for expenses incurred for production and mailing of *In Situ* newsletter, Summer issue.

Six votes in favor
Zero votes against
The expense was approved.

3) Approval requested to pay up to \$1718.30 to cover the costs of printing the Nevada Archaeologist Journal (2009 issue) which is now, at last, ready.

Eight votes in favor
Zero votes against
The expense was approved.

4) Approval requested to pay up to \$1300.00 to cover the printing costs for the 2009 Three Corners Conference Papers.

Seven votes in favor
Zero votes against
The expense was approved.

This is all I have to report at this time.

NAA Membership Report

Susan Edwards

November 4, 2011

Member ship has risen slightly since the end of 2010.

Statistics for end of 2010

NAA memberships (lifetime, regular, family, etc)	113
Total NAA members	143
New Members	19
Site Stewards	14
Members subscribing to e-Situ	09

Statistics for 2011 as of July 16

NAA memberships (lifetime, regular, family, etc)	119
Total NAA members	160
New Memberships	24
Site Stewards	16
Members subscribing to e-Situ	28

Statistics for 2011 as of November 04

NAA memberships (lifetime, regular, family, etc)	125
Total NAA members	166
New Memberships/New Members	27/31
Site Stewards	23
Members subscribing to e-Situ	28

- A review of the membership database shows a surprising number of longtime supporters of NAA did not renew in 2010 or 2011.
- Not doing a good job of keeping track of lifetime memberships and I have no corporate memory of who might be a lifetime member that we are missing.
- With the exception of Sali Underwood, none of the current SHPO staff is an NAA member
- With a few notable exceptions, the archaeology faculty from the NSHE institutions is poorly represented in the NAA membership as federal and state agency personnel are not renewing/joining as they have in the past.
- Contractor/consultant membership is low and Site Stewards, who benefit greatly from all the NAA supported training programs, are not well represented in the membership.
- UNR students are better represented than UNLV students.

Action item: Follow up to the July NAA Board meeting. Board members and/or other interested members suggest possible ways to reverse the decline in membership by recruiting new members (students, avocationalists, professionals) and enticing past members to rejoin the NAA. Submit ideas to Membership Chair who will collate and circulate the ideas via email prior to the next board meeting.

Status of other tasks I was assigned:

Nevada Archaeology Week Poster Archive

Between Jeff Wedding/HRC and myself we have found copies of about 10-11 of the old Nevada archaeology week/month posters. Currently exploring the possibility of having Alpha Graphic scan the old posters – checking costs for large format scanning. These will be scanned and made available to Karla for posting on the NAA website. I haven't gotten around to it, but I'll circulate a list of the posters we have and the posters we need via email or if I can get it together before the next newsletter for publication. Perhaps someone will have some of the missing posters than we could borrow for scanning...

NAA Annual Meeting Locations, Programs and Abstracts Electronic Archive

Mark G. sent me electronic version of the meeting info for 2006 -2009. I have the files for the 2010 meeting at DRI. Someone needs to send me the electronic files for the 2011 meeting. I still haven't met with Steve Daron yet to get the pre-2006 files he has but we did talk about it. We will attempt to meet in December or January...

NAA Newsletter Archive

I need to check with Liz Dickey, Suzan Slaughter and Dave Valentine and see which back issues of the newsletter are available either as hard cop or electronically. I'll try to develop a list of the issues we have and then circulate the info to the general member ship in case anyone has kept back issues and might be willing to let us scan them.

All the electronic data acquired for the subjects listed above will be sent to Karla and we'll make recommendations to the Board about which items might be appropriate for the website and others that should be kept as part of the NAA archive....