

**FINAL MINUTES
of the
Nevada Archaeological Association**

**Quarterly Board Meeting, July 16, 2011
Held at Fort Churchill State Park, near Silver Springs, Nevada**

Call to Order: The meeting was called to order at 2 pm by President Eva Jensen at the Fort Churchill State Park, near Silver Springs, Nevada, during the Board's summer camp out. Eva distributed copies of the agenda to those present.

Attendees: NAA Board members in attendance were President Eva Jensen, Secretary Lynn Furnis, Site Stewards Representative Liz Russell, SHPO Representative Sali Underwood, Mark Giambastiani, Karla Jageman, and Craig Hauer. Treasurer George Phillips, Membership Chairman Susan Edwards, and Jeff Wedding were not in attendance.

Non-Board members in attendance included Greg Seymour, Newsletter Editor Liz Dickey, and JoEllen Ross-Hauer.

Minutes: The minutes from the April, 2011 Board Meetings (2) and from the one April General Meeting were distributed, corrected, revised, and accepted.

President's Report: Eva spoke about grants. She said the Grants period has ended, as of June, 2011. Jeff Wedding is finishing the NAA reports and George Phillips is finishing the financials to turn in so that the NAA can collect the grant money. Once that happens, we will have \$13,000 more in our bank account. The grant funds include:

\$7,000.00 for Archaeology Month expenses (posters, brochures, mailings, events)
\$6,000.00 for the Site Stewards program

Treasurer's Report: George Phillips prepared a report and Eva Jensen distributed it to the Board, since George is not at this meeting. The report (see attached) shows a June 30 balance of \$14,445.75, with deposits of \$2,186.00 since April 30, 2011 and withdrawals of \$11,586.63 since that time. Other documents include a Reconciliation Report for the checking account, a list of payees from the account, a comparison of income versus expenses for the year to-date, and copy of the account statement for June, 2011.

Secretary's Report: Lynn reported on the Board's e-mail votes on the four NAA Board issues that occurred between the April, 2011 Board meetings and this meeting. All four issues were passed by the Board. Copies of all the e-mails sent by Board members are on file in hard copy with Lynn Furnis. The issues voted on include:

- 1) Should the Board approve payment of \$900.00 to Farmers Insurance for renewal of insurance for the NAA officers and directors? There were nine votes in favor of this, and none opposed.
- 2) Approval for three different expenses was sought in one e-mail by Eva Jensen. She requested that the Board approve \$4,825.00 be spent on acceptable expenses for the Site Steward training program (travel and supplies for training), to be reimbursed by the Historic Preservation Fund grant. She also requested approval for spending \$972.00 for acceptable expenses (web development software and

design) for Archaeology Month and educational materials. The third request was for a \$50.00 gift certificate for Greg Seymour in recognition of his service to the NAA as a board member since 2006. The three expenses were voted on with eight votes in favor, and none opposed.

- 3) Should the NAA Board approve a \$250.00 Honorarium, as suggested by President Jensen, for Kelly Dixon for her efforts as guest speaker at the April 2011 NAA Annual Meeting banquet in Elko? The Board approved this action with nine votes in favor, and no votes against.
- 4) Should the NAA Board approve \$600 to fund four Site Steward annual recognition picnics (\$150.00 for each)? The Board approved this action with five votes in favor, and none against.

Newsletter Editor's Report: Liz Dickey, the *In Situ* newsletter editor was present. She turned in a few receipts for expenses incurred in producing the newsletter. She asked if the Board would like to have hard submittal deadlines for each issue of the newsletter. We agree and have asked Liz R. to pick the months for the deadlines. For the present, the newsletter will be posted on our website, as it is too large to attach to e-mails.

Membership Report: Susan Edwards was not in attendance but did forward her report to Lynn Furnis. Lynn distributed Sue's membership report (attached) which provides statistics on membership numbers for 2010 and 2011, as well as a summary of what categories of members are well or poorly represented. The number of members increased by 17, from 2010 to 2011. Interestingly, Susan shows that many long-time supporters of NAA did not renew in 2010 or in the first half of 2011. And archaeology faculty from Nevada's higher education institutions, as well as agency archaeologists, and archaeological contractors are less well represented than in the past, with low representation by site stewards whom NAA greatly supports in various ways.

The Board discussed this situation, spurred on by Sue's suggestion that we focus on ways to reverse this trend and to recruit new and previous members. We came up with a few ideas. First, perhaps we could organize data sharing meetings a few times a year at UNLV and at UNR. This might get more students and faculty interested and involved in the NAA. Second, NAA could host a reception in a hotel room during the bi-annual Great Basin Anthropological Conferences. This would give us a presence at a good regional meeting and encourage interaction with members and non-members. Third, we could be more involved in the Three Corners Conferences. And fourth, we need to diligently include membership dues renewal reminders and membership forms in the *In Situ* newsletter. In the past, these have been intermittent.

Sue asked that we submit ideas to her which she will organize and distribute to the Board.

Web Master: Karla Jageman has been working on the NAA web site, using a free program which is not so great. But she now has the Dream Weaver Adobe program to use, which should be better. She is still working with it trying to learn how to better use it for the web site.

Chapter Reports: Jeff Wedding is the Board liaison with the chapters, but as he was not at the Board meeting, we had no report from him.

Elko County Chapter: Eva Jensen reported that Elko is active and doing things, and the only chapter she hears from.

Archeo-Nevada (Clark County): Still active.

Lincoln County: Liz Russell reported that September 9th, Lincoln County Chapter will have its annual Site Steward get-together at Cathedral Gorge. She finds now that she IS the Lincoln County Chapter.

Regarding dues for Chapter affiliates (a question brought up at a previous Board meeting), our by-laws state that affiliates are “encouraged” to join NAA when they join the affiliate chapters.

Site Stewards Report: Liz Russell stated that two Site Steward Recognition picnics are scheduled so far. There may be a third one. Presently, \$3,600.00 + is available for the Site Stewards Grant. She has used some of the funds to purchase a new printer, new software, and to get computer repairs done in order to continue her work for the Site Stewards Program. She will need to figure out how many pins are needed for the Site Stewards. They will be sage green and gold in color.

\$7,995.00 is the amount of the in-kind match of funds for the Site Stewards. Based on the number of volunteer hours donated, only \$4,000.00 worth of donated time is needed.

SHPO Report: Sali Underwood reported that the Nevada SHPO in Carson City has physically moved. So the street address will be different. E-mail addresses consist of a person’s first name initial, last name @nv.gov. The phone numbers remain the same. Sali’s office (Las Vegas SHPO) also will be moving in the near future.

Archaeology Week participation numbers – 15,000 attendees at El Dorado Days.

Clark County – The State is going to take over the Clark County Site Stewards Program. Lincoln County – A program coordinator position is being advertised for Site Stewards.

Funding for SHPO: SHPO did receive some funding, even a slight increase in federal funding, and some money from the state. HPO grants have been received and they should be available for NAA use on October 1, 2011.

OLD BUSINESS:

Nevada Archaeology Week/Month Poster Archive: Sue Edwards reported in print on her progress with the archive that she offered to help establish. She stated “Between Jeff Wedding/HRC and myself, we have found copies of about 10-12 of the old Nevada archaeology week/month posters. These will be scanned and made available to Karla for posting on the NAA website. I haven’t gotten around to it, but I’ll circulate a list of the posters we have and the posters we need via email or if I can get it together before the next newsletter for scanning....”

NAA Journals:

2009 Journal: Professor Geoff Smith of UNR has all the papers for this issue and is working with Ann McConnell to complete the Journal. Ann is formatting it.

2010 Journal: Mark Giambastiani is in charge of completing the 2010 volume, using previous papers from NAA meetings. He has asked us to select a theme to focus the volume around. Perhaps material related to the work of Alanah Woody and Alvin McLane.

2011 Journal: Sue Edwards and Jeff Wedding are working on this one together. It will be all historic archaeology papers.

PDF Journals: Status. Sue Edwards previously suggested that we see how TDA (T Digital Archive) in Arizona deals with the maps, and then follow their example. Eva had asked Sue to check out the TDA policy. At this time, we do not know what Sue has learned about the TDA practice.

For new volumes of our Journal, we will still print hard copies of them for the foreseeable future. And we will sell copies of them, except for the copies provided to NAA members. We need to compile a list of institutions in Nevada and in surrounding states that should have sets of past journals and forward that to Eva. We are thinking of donating sets to them for research purposes.

Student Grants: Geoff Smith is handling these. We need to have an NAA Board member as contact person for this. Mark Giambastiani has volunteered to be that person.

By-Laws Committee: The committee has still not been able to get together to finish the revisions. Eva is willing to send copies of the current by-laws to all Board members, if they want them.

Fund Raising: Karla presented information about the website Café Press which offers NAA a fancy webpage for \$6.00 per month or a stripped-down webpage for free through which to sell merchandise for the NAA. They offer many items that can be customized with our name or slogans of our choice. There are items such as beer mugs, beer bottle openers, hats, visors, bandanas, shirts. NAA gets a 10% commission on items sold through the site. The Board decided to sign up for one year and evaluate our success at the end of that year.

NAA Annual Meeting Locations, Programs and Abstracts Electronic Archive: Sue Edwards also reported in print on this idea, which she is also pursuing for us. "Mark G. [iambastiani] sent me electronic version of the meeting info for 2006-2009. I have the files for the 2010 meeting at DRI. Someone needs to send me the electronic files for the 2011 meeting. I haven't met with Steve Daron yet to get the pre-2006 files he has....Hopefully I will have accomplished that before the next board meeting."

NAA Newsletter Archive: Sue Edwards reported in print that "I need to check with Liz Dickey, Suzan Slaughter and Dave Valentine and see which back issues of the newsletter are available either as hard copy or electronically. I'll try to develop a list of the issues we have and then circulate the info to the general membership in case anyone has kept back issues and might be willing to let us scan them."

"All the electronic data acquired for the subjects listed above will be sent to Karla and we'll make recommendations to the Board about which items might be appropriate for the website and others that should be kept as part of the NAA archive...."

NEW BUSINESS:

Funding Approvals: See Secretary's Report for approvals of expenditures by the Board.

Newsletter Contact: Eva suggested that we have a new Board contact with the newsletter editor, now that Greg Seymour is off the Board. Craig Hauer has agreed to be that person.

Annual Meeting: The 2012 NAA Annual Meeting needs to be planned and organized. Mark Giambastiani has agreed to be in charge of the program, as he has done in the past. We need a meeting committee. And we need to decide where to hold the meeting. Virginia City? Eureka? Kings Beach, Topaz Lake, Fallon? Lynn will check into Fallon as a possibility. Other members will check into the other locations.

Mark suggested the possibility of having the meeting jointly with the Nevada Rock Art Foundation. We will pursue this.

Three Corners Conference Publication: Mark Slaughter has the "Proceedings" from the last conference ready for formatting. NAA usually pays for the printing of these. Slaughter estimates \$2,000.00 for the printing. We voted on this and have approved the expense. The Three Corners Conference is held every two years, in the years that the GBAC is not held. This year Three Corners is on October 29, 2011, at UNLV. Attendance is free.

2012 Historic Preservation Fund: We have submitted our forms for HPF grant money and are awaiting notification that we have been accepted for Site Steward and Archaeology Week money.

Dave Nichols: Donations are being sought for Dave Nichols, an archaeologist whose house has burned down recently. Eva suggests we send him some of our old (but still unused) NAA tee shirts, some mugs, and other items he might be able to use. Other stuff, money, anything that anyone personally would like to give him would also be appreciated. The Board agreed to have NAA merchandise sent to him, as well as having an announcement about it posted on the NAA website.

Pecos Conference: The Pecos Conference is looking for papers from Nevada for its August 12-14, 2011 campout. It will be held at the North Rim of the Grand Canyon in Arizona. They will accept prehistoric and historic archaeology papers.

Next Board Meeting: After some discussion, we agreed the next quarterly board meeting will be held on November 5, 2011, in Tonopah, Nevada.

The meeting was adjourned at 4:30pm.

Respectfully submitted by Lynn Furnis,
NAA Secretary