

NAA Board Meeting Minutes  
7 July 2007, Winnemucca, NV

Board members present: Daron Duke, Eva Jensen, Hal Rager, Liz Russell, Greg Seymour, and David Valentine.

Ex-officio members present: Alice Baldrice and Sali Underwood

Other members present: Pat Haynal

Board members absent: Mark Giambastiani, Greg Haynes and Suzan Slaughter.

A. Call to Order: The meeting was called to order at 1:08 p.m.

B. Approval of Minutes: Hal Rager nominated that the board accept the minutes. Eva Jensen seconded, passed.

C. President' Report: Seymour apologized that there was no retreat at this time, but the Lamoille Canyon area was totally booked. He indicated that the conference went exceedingly well, with a record crowd, OK food at the banquet, good papers, and the organization actually made some money. The Postal Palace was free with payment for the food service.

D. Treasurer's Report: Eva Jensen handed out a revised first quarter report and a second quarter report. The NAA has \$8,778.61 in the bank. We had increased expenses for archaeology awareness and historic preservation month; one reason being that the posters were mailed out at the first class rate instead of bulk. The reason for mailing them first class was that they were late. We used Opportunity Village for the mailing. The income from the annual meeting was in excess of \$3,000. Site steward expenses are at about \$1,070. The cultural history fair in Las Vegas was \$100 for the tent rental deposit (which was returned), \$50 for the state park, with only \$25 of that coming from the NAA. The cultural fair was a comfortable event with about 30 organizations participating and more than 150 attendees. Expenses for the last journal were \$1,666.06. We need to consider raising the postage and handling charge for internet sale items. The board insurance is paid for and covers director, officers and fiduciary for a cost of \$900/year. The NAA will probably need to file a tax return, since we have reached a threshold of \$22,000 in financial transactions. This will probably result in a fiscal impact, since we will need to hire an accountant, although we will not make a tax payment. It is also time to re-file for the tax exempt status.

E. Secretary's Report: No report--secretary absent. Dave Valentine is filling in.

F. News Letter Editor's Report: Suzan is absent because she is moving to Carson City. It cost \$217 to mail out the last *In-Situ*.

G. Membership Report: Daron Duke passed out a nice bar graph of the membership over the last seven years. We currently have 210 members, which is down from last year. Although we have fewer members, we have more new members. Institutional members are slow to renew, or are dropping membership. The drop in renewals may be linked to the fact that the annual reminder notice did not go out in *In-Situ*, and that the last issue only went to 07 members. The NAA should try to recruit more members from the site stewards. A lot of stewards are members of NRAF, but not the NAA. Site Stewards in Clark County are also members of hiking clubs. Some of the NRAF and other members don't seem to have the general archaeology interest. There is a turn-over in agency archaeologists—are new agency archaeologists joining? The NAA should send out an e-mail reminder to past members to renew.

Discussion drifted to the idea of publishing an e-version of the newsletter only. How would we get the newsletter to members that are not on the web? Daron Duke moved that he modify the membership form to add a check box for electronic or paper versions of the newsletter. Liz Russell seconded—passed.

Membership cards. Send one card to each member. The card should be laminated and printed so that they do not have to be individually signed. The possibility was raised that the laminated card could be sent in the next issue of *In-Situ*. Daron will check into costs for the membership card and will e-mail the results to the board for decision.

H. Web master: Hal has renewed the domain. Hal lost the re-imburement check, and Eva requested that he find it so she can keep the check book current. Hal indicated that we get a lot of referrals from archaeological societies in Arizona, Utah and California.

I. Reports by Chapters and Affiliates:

1. Am-Arcs: No member present. They appear to be active and having field trips.
2. Archaeo-Nevada Society: Helen Mortensen has stepped down from the presidency. Kevin Rafferty is the current president, and Bruce Holloway is the vice-president. They are meeting the third Thursday of the month, September through May, at the Historical Society Museum in Lorenzi Park.
3. Churchill County Chapter: They are still active, although they do not have a formal structure. They are meeting at the county museum for chats and presentations. Bob Kautz is active with the group.
4. Elko County Chapter: They are very active. Most of the northeast stewards are members, and they have sent in their membership payments. They also have a neat T-shirt design about Tosawih.
5. White Pine Historical and Archaeological Society: No report.
6. Lincoln County Chapter: Liz Russell gave a report. The last meeting, they met as a group, with no presentation of formal meeting. Monthly meetings are too difficult for just a meeting. Every other month there will be a field trip or presentation. Next meeting is in July, and Carl (a site steward) will show petroglyph photos from Cane Springs. They are planning a field trip to a cave site with pictographs in the Pahroc Range. Another field trip is planned to visit sites in a burned area.
7. Nevada Rock Art Foundation: Mark Henderson recently led a tour to Mount Irish. They have finished recording at the Dry Lakes. They have a project at Serendipity Shelter later in July. They will continue with Lagomarsino Canyon this fall.
8. State Historical Preservation Office Report: Alice Baldrice gave the report. They have several contracts in the office, one is for repairing damaged historic markers. Mara Jones is the marker queen and should be notified if anyone knows of a damaged marker. The other contract is with Gnomon. It is funded with SNPLMA and NDOT money and is for an architectural database and for adding southern Nevada site files to NVCRIS. Gnomon is also putting contexts onto the website and is working on a paleontological database. They are redoing their website using Statistical Research as a subcontractor. There are no changes in the laws, and they received full funding from the Park Service, which means that NAA should receive 2008 grant money for the Archaeological Awareness and Historic Preservation Month poster.

As an aside, it was announced that the NAA had a poster at the Society for American Archaeology annual meeting on the site steward program. Eva attended the SAAs and had questions about the program, ethics, etc. from archaeologists as far away as Hawaii.

J. Site Stewardship: Liz Russell reported. A steering committee meeting was held on Friday, July 6. There was some concern about the yearly pins. There is a surplus of 130 pins from last year. They aren't really reusable, since they have the year on them. Should we be getting generic pins, or asking for a more accurate count?

The mission statement for the steward program needed some name changes with the passage of the legislation and assumption of SHPO control. Liz Russell handed out a paper with the mission statement and the proposed name changes, and moved that the name be changed from "Nevada Archaeological Association Heritage Site Steward Program" to "Nevada Archaeological Site Stewardship Program" (NASSP). Greg Seymour seconded—passed.

The subject of several questions from an NAA member e-mail was then discussed. The first question pertained to using youths (Scouts) as site stewards. It is a decision left to the land managing agency. In the training program, it is understood that children will be with adults. With Boy Scouts there is some concern about illicit activity and insurance. The second question

was how stewards should monitor linear features such as the Old Spanish Trail. Again, the decision on how to assign sites is one that rests with the land managing agency. The third question pertained to having stewards participate in political activities. We felt that they could do so on their own, but not be representing the site steward program.

There will be stewardship training with the Te-Moak Shoshone band in Elko on July 8<sup>th</sup>. There are plans to have stewardship training in Battle Mountain in August.

#### J. Old Business

1. *Nevada Archaeologist*: There were some questions about how the papers for the Alvin session would fit into the proceedings volume that Mark Giambastiani is editing. There was some discussion about making the Alvin McLane papers into a separate volume. Daron Duke was willing to make a separate McLane volume and willing to solicit more papers to make it better, even if we had to wait. Eva Jensen suggested that papers dedicated to Alvin be included in a separate section of the journal. After some discussion, it was decided that a single proceedings issue, including papers from the Alvin session, be created, and that the entire volume be dedicated to Alvin.
2. Occasional Papers: It was decided that since no progress is being made on this, we should drop it, especially in light of the fact that the regular journal is behind schedule. We can always wait for someone to approach us with a manuscript.
3. Cultural History Fair. It was a very pleasant collaboration; however, the Springs Preserve wants it again. If it goes with the Preserve, would it happen again? After some discussion, it was decided that we should continue supporting the fair, but not count on support from the Preserve. It should be held at the Old Mormon Fort again. Around 150 people attended the fair—we do need better press for the event.
4. Archaeological Awareness and Historic Preservation Month: We received feedback about the annual poster, which was great, and the brochures, which are “outstanding.” Have we received feedback from the schools?

For next year, Alice had some information on the National New Deal Preservation Association, which will be celebrating the 75<sup>th</sup> anniversary of the new deal next year. She suggested that we design next year’s poster on “New Deal Heritage” theme. Greg Seymour moved that we adopt that theme. Dave Valentine seconded—passed.

We printed 3,000 posters this year. Were there any left overs? Should we print the same next year? Yes. We printed 5,000 brochures, and had 1,000 left over. We needed to distribute them more in the north. Should we solicit more money from private donors? We get money from CRM firms, but should we seek corporate sponsors from outside CRM?

5. Board Insurance: It cost \$900 to cover the board. Events, such as the annual meeting, need separate insurance. Blanket even coverage for the year is expensive. Coverage for the annual meeting will be several hundred dollars.
6. Ting Perkins: We have not purchased any new slabs yet. Eva found a company that produces nice banded rhyolite slabs, and will buy some. We have one Life-time Achievement award ready for next year, as well as 12 silver plated and engraved trowels.
7. Student Grants: We have no outstanding grants. We need to have the announcement ready to send out the schools by the beginning of the year.

#### K. New Business:

1. Board Book: We need to send an e-mail reminder to board members to write up their duties. A deadline of the end of August was suggested.
2. Board Retreat: Should we have on in September, or have it in conjunction with the Three Corners Conference (Which is Oct. 13 at UNLV)?

As an aside, it was noted that there may be more papers. Someone suggested a symposium on Utah Archaeology. Suzanne Greiset wants to have a ceramics workshop before the conference covering the ceramics of Arizona and California.

It was decided not to have a board meeting during the conference. We should have a retreat in September, possibly in Eureka or Tonopah. There will be no field trip with the retreat. The date for the retreat was set for September 15<sup>th</sup>. Eva will call about having the retreat in Eureka, and Tonopah will be a backup location.

3. Three Corners Conference: We have \$1,200 for the proceedings. We will pre-sale the proceedings for 2008.

4. Next Annual Meeting: We need to have it in the North. Carson City, Reno, Minden or Virginia City were proposed as possible sites. Daron Duke will investigate the new Ramada Inn in Virginia City as a possible meeting locale.

L. N.A.A. support of the Site Steward Program: We needed to discuss how the NAA and SHPO are interacting since the SHPO now has the legal mandate to run the program. It was decided to list all of the functions of each organization and see where there was overlap. NAA does, or has done, the following:

1. Site Steward Liaison with SHPO
2. Funding for site training and coordinating workshops
3. Funding for recognition activities (picnics and pins).
4. Funding for T-shirt sales.
5. Historic Preservation Fund grant administration.
6. Training site stewards.
7. Disseminating news in *In-Situ*.
8. Creation and input for training material.
9. Annual "Train the Trainers" workshop.
10. Acting as archaeological advisors and providing education for stewards.

SHPO responsibilities:

1. State coordinator/liaison
2. Training of site stewards
3. Production and distribution of training manual.
4. Creation and production of ID cards.
5. Brochures and website.
6. Membership database.
7. Creation and maintenance of electronic database of quarterly reports.
8. Creation of sites at risk list.
9. Coordinating awards ceremonies.
10. Creating and maintaining statewide standards.

After examining the two lists, it was decided that SHPO has already assumed NAA duties 1, 6, 8, & 9.

Eva noted that we could use better coordination between SHPO and NAA for budgeting regional coordinator travel.

Should the two organizations switch roles for the NAA site steward committee? Yes, SHPO decides how to do the meetings.

For the "Train the Trainers" it was decided we need a half day of how to training, and a day of specialized training. For the future, Liz will assume leadership with Sali support.

The Stewardship Committee will become a liaison between SHPO and the NAA. The liaison will coordinate with SHPO for training workshops and the NAA will provide support as needed.

Should the NAA make permanent the committee appointed by the president, or shall we make the site steward liaison a formal board member? I was decided to dissolve the committee and retain a formal liaison position, with Liz Russell continuing in that capacity.

There being no more business, Greg Seymour moved for adjournment. Hal Rager seconded--passed. The meeting was adjourned at 4:47 p.m.

Respectively submitted,

David Valentine