

Nevada Archaeological Association
 Emergency Board Meeting
 Minutes

Date: July 29, 2020

Venue: Teleconference

Minutes recorded by: Sean McMurry

Present	Name	Role
	Mark Giambastiani	President/Publications -DECEASED 7/15/2020
X	Victor Villagran	Vice President/Conference Chair
X	Sean McMurry	Secretary/Student Grants
X	Sarah Branch	Treasurer
At 4:51pm	Cassy Albush	Membership
X	Leilani Lucas	Publications
X	Andrew Hoskins	Auction Affairs
X	Andrew McCarthy	Publications
X	Jackson Mueller	Social Media/Website
X	Ashlee Younie-Yopps	At Large
X	John Benedict	At Large

- Meeting called to order at 4:04pm
- Mark Giambastiani (president) deceased as of 7/15/2020
- Emergency election of officers
 - Per bylaws, vice president (Victor Villagran) becomes president
 - **VOTE:** Motion made to nominate **Victor Villagran** as president
 - Motion made by Leilani Lucas
 - Seconded by John Benedict
 - Motion discussed, carried, and passed
 - Per bylaws, vacant officer position (vice president) to be filled
 - **VOTE:** Motion made to nominate **Ashlee Younie-Yopps** as vice president
 - Motion made by Sean McMurry
 - Seconded by Sarah Branch
 - Motion discussed, carried, and passed
- Total number of board members for remainder of 2020-2021:10
- General business resulting from Mark's passing
 - Presented by Victor Villagran, with participation from board
 - Bylaws
 - Accessing the current bylaws files discussed
 - Bylaws need updating

- Form bylaws committee: Ashlee Younie-Yopps to spearhead updating bylaws, with assistance from Andrew McCarthy, Victor Villagran, and Sean McMurry
 - Possible meeting at the end of August for committee to discuss changes, if necessary?
- Annual meeting—any changes to make?
 - Possible changes to the upcoming meeting were discussed, including a digital meeting option and a possible date change. Plans will be formalized at the fall board meeting.
- Publications
 - *In Situ*
 - Changes for future *In Situ* discussed, including developing an *In Memorium* section or issue for Mark, and introducing Victor Villagran as president
 - *Nevada Archaeologist*
 - Plans for future *Nevada Archaeologist* discussed, including possibly developing an *In Memorium* issue for Mark
- Mark Giambastiani memorial updates
 - The NAA board will circulate non-NAA plans for a memorial to NAA members
- Scholarship updates
 - The possibility of setting up a scholarship in Mark’s name through NAA was discussed. More research into the legal and financial implications is needed before moving forward. Sarah Branch will investigate.
- List of items needed from Mark’s family
 - Board members brainstormed a list of NAA items that were in Mark’s possession at the time of his death and that must be requested from Mark’s family. Sarah Branch will spearhead this effort and will contact the family.
- Reallocation of Mark’s Summer Board Meeting (June 6, 2020) Action Item list
 - All of Mark’s Action Items were reallocated to other board members.
- Bank account
 - Sarah Branch will spearhead transitioning from Mark having access to the NAA bank account to the appropriate officers having access.
- Secretary of State filing update
 - Sarah Branch will take care of filing with the Secretary of State using the updated officer list.
- Website
 - Website needs to be updated. Jackson Mueller will spearhead changes.
- Other general business
 - **VOTE:** Motion made to renew P.O. Box, NTE \$168

- Motion made by Sarah Branch
 - Motion seconded by Ashlee Younie-Yopps
 - Motion carried and passed
- Fall board meeting
 - At last board meeting, NAA had planned to have fall board meeting at Great Basin Anthropological Conference Oct. 14-17, 2020 in Las Vegas, but conference has been cancelled.
 - Fall board meeting will be via teleconference, and is tentatively scheduled for October 3, 1-4pm.
- Meeting adjourned at 5:45pm