

Nevada Archaeological Association  
Annual Meeting/Board Meeting  
Minutes

Date: June 6, 2020

Venue: Teleconference

Minutes recorded by: Sean McMurry

Present	Name	Role
X	Mark Giambastiani	President/Publications
X	Victor Villagran	Vice President/Conference Chair
X	Sean McMurry	Secretary/Student Grants
X	Sarah Branch	Treasurer
X	Cassy Albush	Membership
X	Jackson Mueller	Social Media/Website
X	Leilani Lucas	Publications
	Andrew Hoskins	Auction Affairs
X	Andrew McCarthy	Publications
X	Ashlee Younie-Yopps	At Large
At 1:26pm	John Benedict	At Large

- Meeting called to order at 1:04pm
- **VOTE:** Motion to approve Annual board meeting minutes
  - Motion made by Mark Giambastiani
  - Seconded by Leilani Lucas
  - Motion discussed, carried, and passed
- President's report
  - Presented by Mark Giambastiani
  - Discussion about 2020 annual meeting
- Secretary's report
  - Presented by Sean McMurry
  - Electronic voting 3/8/2020-6/5/2020
    - **VOTE:** Motion to renew NAA's Directors and Officers insurance policy through Farmers Insurance with the same terms as before, at a cost of \$900.
      - Motion made by Sarah Branch
      - Motion seconded by Andrew Hoskins
      - Motion carried and passed
- Treasurer's report
  - Presented by Sarah Branch

- Update on current finances, including outstanding expenses. Conference accounting still needs to be finalized. Website problems need to be looked into.
- Current balance is \$20,413.
- There were fewer donations this year compared to last year. Possible solutions were discussed. The student hotel room application should be revamped for next year.
- Mark Giambastiani: NAA should maintain around \$20,000
- Membership
  - Presented by Cassy Albush
  - Membership down overall
  - “Enhanced Student” category is popular
  - NO corporate memberships. Possible elimination/update of this category was discussed, but decisions were tabled until fall (when dealing with renewals)
  - Conference attendance: more from southern Nevada
  - Renewals: Cassy sends out to anyone who was previous member after 2017
- Website/Social Media
  - No report
- Publications
  - *Nevada Archaeologist*
    - Presented by Andrew McCarthy
    - All responses to previous journal have been positive
    - Next issue will possibly be ready by the end of the calendar year
  - *In Situ*
    - Presented by Mark Giambastiani
    - Andrea did last issue
    - Need to get call for content out for next issue. Deadline 7/1?
- Old business
  - Switch from Dropbox to Google platform?
    - Presented by Sean McMurry
    - The need to switch from Dropbox is pressing. Is Google the platform that we should switch to?
    - John Benedict to prepare detailed plan for possible switch for fall meeting
  - Ethics statement
    - Presented by Mark Giambastiani
    - The previous changes made to the ethics statement just need to be finalized. Mark Giambastiani will take care of finalizing the ethics statement for fall meeting
  - From Action Items
    - Presented by Mark Giambastiani
    - Website bios need to be updated
    - Website platform
      - Andrew McCarthy to provide information about Netforum website platform (including cost) for next meeting.

- Board Handbook/job descriptions
  - Mark Giambastiani to work on for next meeting
- Searchable online index for NAA publications
  - Ashlee Younie-Yopps to spearhead and will prepare a plan by the next meeting
- Fort Sage Excavation Project
  - Presented by Mark Giambastiani
  - Project to possibly begin in the fall. More information to come later.
- New business
  - Annual meeting: brainstorming
    - Led by Mark Giambastiani, with participation from board
    - Ghost walk—tourism board already does them throughout the year, just have to request. Approx. 2 hours.
      - Mining park, Clown Hotel, Mizpah, and a couple of bars
      - Stations, not guided
      - Friday: 7:30-9:30pm
    - Bar crawl
      - Maybe Thursday night?
      - Notify bars, probably no costs
    - Silver Trowel Award
      - Nominees for Silver Trowel discussed.
      - List of nominations will be maintained and finalized before fall meeting
      - Decide on during fall board meeting
    - Ting-Perkins Award
      - Nominees for Ting Perkins discussed.
      - List of nominations will be maintained and finalized before fall meeting
      - Decide on during fall board meeting
    - Keynote
      - Ideas for keynote speaker discussed.
      - Mark Giambastiani to ask Geoff Smith
    - Date
      - Preferred: March 26-28, 2021
      - Second choice: March 19-21, 2021
    - Venue
      - Tonopah Convention Center
      - Ideas for alcohol discussed
    - Hotel
      - Ideas for hotels discussed.
      - Cassy Albush will check rates
    - Catering

- Ideas for caterings discussed.
  - Cassy Albush to do some research before next meeting.
- Plaques
  - Mark Giambastiani has one Ting-Perkins one left
  - Ideas for future plaques discussed
- Presentations
  - Special presentation on history of NAA (15 min paper)
  - Ideas for possible presenters for this discussed
- Workshops
  - Ideas for workshops discussed
  - List of ideas will be maintained and finalized before fall meeting
  - Decide on priority list of workshops during fall board meeting
- **VOTE:** Motion made to provide the following awards to board members who leave the board, and who have served at least one-year term: \$100 for officer, \$100 for in situ editor, \$50 for all other board members
  - Motion made by Mark Giambastiani
  - Motion seconded by Leilani Lucas
  - Motion discussed, carried, and passed
- **VOTE:** Motion made to provide Amanda Harvey with a \$50 gift card for her service on the NAA board
  - Motion made by Mark Giambastiani
  - Motion seconded by Sarah Branch
  - Motion discussed, carried, and passed
- Next board meeting at Great Basin Anthropological Conference (Las Vegas, Nevada), Oct 14-17, 2020. Teleconference if needed.
- Winter board meeting will be in Tonopah
- Meeting adjourned at 3:16pm