

Nevada Archaeological Association  
Spring Board/Membership Meeting (Annual Meeting)  
Minutes

Date: March 29, 2019/March 30, 2019

Venue: Stockman's Casino, Elko, Nevada

Minutes recorded by: Jenny Hildebrand (transcribed by Sean McMurry)

Present	Name	Role
X	Mark Giambastiani	President/Publications
X	Jonah Blustain	Vice President
X	Jenny Hildebrand	Secretary
X	Sarah Branch	Treasurer
X	Cassy Albush	Membership
X	Leilani Lucas	Publications
	Christina Callisto	At Large
X	Andrew Hoskins	At Large
X	Victor Villagran	At Large
X	Andrew McCarthy	Publications
X	Pat Barker	At Large
X	Sean McMurry	At Large

- March 29, 2019
  - Meeting called to order 4:00pm
  - **VOTE:** Motion to approve the Winter 2019 Board Meeting minutes made, carried, and passed
  - Secretary's Report
    - Presented by Jenny Hildebrand
    - Electronic Votes January 12, 2019-March 28, 2019
      - **VOTE:** On January 21, 2019, motion to propose the expenditure of the funds detailed in the estimates for printing and shipping for the *Nevada Archaeologist* made, discussed, carried, and passed.
      - **VOTE:** On February 4, 2019, motion to have NAA pay for 6 hotel nights for students, three on Friday night and three on Saturday night made, discussed, carried, and passed.
      - **VOTE:** On February 4, 2019, motion to have NAA sets aside \$500 in travel funds for Dr. Clewlow, in addition to providing one-night hotel, waiving the registration fee, and paying for a banquet ticket made, discussed, carried, and passed.
      - **VOTE:** On February 13, 2019, motion for expenditure of up to \$400 for conference shirts (with the following stipulations) made, discussed, carried, and passed:

- The shirts will have the NAA\_Elko 2019 logo as designed by Victor Villagran with text about the conference on the back
    - The shirt will be charcoal with white ink; and,
    - The sizes purchased will be similar to those from years past. As discussed in the last quarterly meeting and described in the minutes, the NAA will purchase 20 fewer shirts than last year, with the overall reductions spread throughout the sizes ordered.
  - **VOTE:** On February 22, 2019, motion to renew GoDaddy website hosting and security, with a total cost of \$215.76 made, carried, and passed.
  - **VOTE:** On February 22, 2019, motion to renew membership in Society for American Archaeology's Council of Allied Societies, with a cost of \$35, made, discussed, carried, and passed.
  - **VOTE:** On February 27, 2019, motion to use NAA funds to provide three rooms for two nights for nine students, NTE \$450, made, carried, and passed.
  - **VOTE:** On March 4, 2019, motion to spend up to \$250 to print and mail Winter *In Situ* made, carried, and passed.
  - **VOTE:** On March 11, 2019, motion to spend no more than \$50 for conference supplies and badges made, carried, and passed.
- Treasurer's Report
    - Presented by Sarah Branch
    - Update on current finances
    - Need to file taxes
  - Other Board Duty and Committee Reports
    - Membership Report
      - Presented by Cassy Albush
      - Update on organization's current membership numbers and status
    - Publications
      - Presented by Mark Giambastiani
        - *Nevada Archaeologist* has been mailed
        - Andrew McCarthy and Leilani Lucas have agreed to serve as the new editors for *Nevada Archaeologist*
    - Annual Meeting
      - Presented by Mark Giambastiani
        - 2020 Meeting location: Pahrump. Venue TBD
        - 2021 Meeting location (50<sup>th</sup> NAA anniversary): Tonopah. Venue TBD
    - Student grants
      - Presented by Sean McMurry
        - 2019 student grant winner decided
        - Committee evaluating 2019 student paper/poster awards

- Website/Social Media
  - No report
- SHPO Update
  - No report
- New Business
  - Creating Officer positions for Membership and Social Media
    - Presented by Mark Giambastiani
    - Involves changes to by-laws
    - These board members deal with money, so need to be officers
    - **VOTE:** Motion to change by-laws to establish Membership and Social Media as officer positions made, discussed, carried, and passed.
  - Board Handbook and Job Descriptions
    - Presented by Pat Barker
    - No progress to report
    - Still needs to be finalized
    - Description of duties needed to provide anyone taking over the position with a list of duties and expectations
  - Reorganization of Student Membership Fees – \$45 for membership and conference registration
    - Presented by Mark Giambastiani
    - Discussion occurred
    - Vote tabled to enable further discussion
- Meeting adjourned at 4:36pm
- March 30, 2019: Election of 2019-2020 Board and Officers
  - Meeting called to order 4:15pm
  - Changes in board:
    - Add Amanda Harvey, Ashlee Younie, and Jackson Mueller
    - Remove Christina Callisto
    - Board now consists of 14 members, making 8 necessary for quorum
  - New Board Info: collected contacted information for new board members
  - **VOTE:** Motion to accept the 14 proposed board members made, carried, and passed.
  - Election of officers
    - President
      - Mark Giambastiani nominated and accepted nomination as President.
      - **VOTE:** Motion to elect Mark Giambastiani as NAA President for the 2019-2020 year made, discussed, carried, and passed.
    - Vice President
      - Jonah Blustain nominated and accepted nomination as Vice President.

- **VOTE:** Motion to elect Jonah Blustain as NAA Vice President for the 2019-2020 year made, discussed, carried, and passed.
  - Secretary
    - Sean McMurry nominated and accepted nomination as Secretary.
    - **VOTE:** Motion to elect Sean McMurry as NAA Secretary for the 2019-2020 year made, discussed, carried, and passed.
  - Treasurer
    - Sarah Branch nominated and accepted nomination as Treasurer
    - **VOTE:** Motion to elect Sarah Branch as NAA Treasurer for the 2019-2020 year made, discussed, carried, and passed.
  - Membership
    - Cassy Albush nominated and accepted nomination as Membership Officer.
    - **VOTE:** Motion to elect Cassy Albush as NAA Membership Officer for the 2019-2020 year made, discussed, carried, and passed.
  - Social Media/Website
    - Jackson Mueller nominated and accepted nomination as Social Media/Website Officer.
    - **VOTE:** Motion to elect Jackson Mueller as NAA Social Media/Website Officer for the 2019-2020 year made, discussed, carried, and passed.
- Appointment of Committee Chairs
  - Newsletter editor: Shannon Goshen
  - Journal editor: Leilani Lucas and Andrew McCarthy
  - Auction affairs: Andrew Hoskins and Jonah Blustain
  - Bylaws and board handbook: Pat Barker
  - Student grants: Sean McMurry and Amanda Harvey
  - Annual Meeting Program Chair: Victor Villagran
- **VOTE:** Motion to accept all elections and appointments made, carried, and passed.
- Summer board meeting: July 27, 2019 (teleconference)
- Meeting adjourns at 4:46pm.