

# Nevada Archaeological Association

PO Box 73145

Las Vegas, NV 89170-3145

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## SPRING BOARD MEETING MINUTES NEVADA STATE MUSEUM LAS VEGAS, NEVADA JULY 19, 2014

**Meeting called to order:** 1:16 PM

**Attendees:** Jeff Wedding, President; Christina Callisto, Treasurer; Sali Underwood, Secretary; Sue Edwards, Membership; Karla Jageman, Webmaster; Steve Daron, at large; Craig Hauer, at large (via phone), Sean McMurry, at large (via phone); and Samantha Rubinson, SHPO

**Absent Board Members:** Mark Giambastiani, Vice President; Cal Jennings, at large

**President Report:** Jeff Wedding  
Greetings all attendees,

I'll try and keep my report brief as much of what I have to contribute this quarter is in relation to past and pending annual meetings, but I'm going to include some pieces here to streamline the business discussions later in the agenda.

1. Following the annual meeting I sent letters to all of our award winners and our keynote speaker Pat Barker and that made me think about standardizing our NAA materials and creating letterhead templates, etc., which can be hosted in our cloud space. We'll get back to that later in the agenda.
2. I sent a condolence card to George Phillips after the passing of his father on behalf of the board and the general membership.
3. For those who were not at the annual meeting, Bob Haffey (Ting-Perkins co-award winner for 2014) passed away that weekend hours after the presentations at the Saturday banquet.

Everything else is directly geared into one of the other agenda items, so that ends my report.

**Secretary's Report:** Sali Underwood

1. May 9, 2014 Spring Board meeting minutes submitted for approval July 17, 2014.
2. May 10, 2014 General meeting minutes submitted for approval July 17, 2014.
3. Board Officers meeting submitted July 17, 2014.
4. Approved with edits once completed sent out to board for final approval and then to Karla Jageman for conversion to PDF so they can be uploaded to the web site.

**Email Votes May - July 2014**

1. Craig Hauer (member at large) would like to represent the NAA board by providing public comments on the TransWest Express Programmatic Agreement

webinar/teleconference on June 18, 2014. The Board voted to let Craig be the point person with the caveat that Craig Hauer works on developing standard questions and/or positions to represent NAA views when considering public comment opportunities for the summer meeting. Some questions might be:

- a. Was/is a cultural resource investigation part of the undertaking?
- b. Are cultural resources adequately addressed by the undertaking?
- c. Are any adverse impacts adequately addressed through a treatment plan or other mitigative action?

**Vote: 6 Yea 0 Nay that Craig Hauer can represent the NAA board at this meeting and be the point of contact for this particular project.** Federally employed board members Karla Jageman, Cal Jennings, and Steve Daron abstained from this vote.

Steve Daron brought up to the current Board members that there are about 10 years of hand written notes from past board meetings that should be scanned by a volunteer and uploaded to the webpage by Karla Jageman. Also there are NAA archives that should be donated to UNLV's special collections once everything is digitized.

**Treasurer Report:** Christina Callisto

- 1) Purchased the last of supply list for Treasure and Secretary. The NAA printer now has ink, we have stamps and envelopes. So if anyone needs to send anything out for NAA purposes, send it to Christina Callisto and she will be more than happy to print it and pop it in the mail for the Board.
  - a. Board voted for a total of \$300.00 for use to purchase supplies for Secretary, Treasurer, and Membership.
    - i. \$90.76 was spent in January on supplies for Sali Underwood, Secretary, and Christina Callisto, Treasurer including binders, dividers, and storage tubs. Initially \$135.02 but \$44.26 credited for returned surplus items in April.
    - ii. \$71.57 was spent in June for printer ink, one strip of Forever stamps, and security envelopes- enough to last until the end of time.
    - iii. Remainder for purchase is \$137.67, having spent a total of \$162.33
      1. Depending on use, more stamps will need to be purchased, but I plan to do this on an as needed basis.
- 2) Las Vegas Graphics, Inc., posters - \$766.00
- 3) All checks from the Conference have cleared:
  - a. William Reed, Flintknapping - \$325.00
  - b. Students awards, combined – \$1,250.00
  - c. Carson Valley Inn - \$7,510.50
  - d. Jeff Wedding, Conference office supplies, Office Depot - \$68.78
  - e. Jeff Wedding, lump sum for all NAA awards purchases - \$516.65
    - i. Hallex Awards and Gifts, brass plates - \$126.75
      1. Ting-Perkind Awards, Silver Trowel Award: Loretta Watson, Robert L. Hafey, Dr. Robert E. Elston, Tim Murphy
    - ii. Desert Edge Wood Crafters, Lg Fixed Blade Stands - \$49.90
    - iii. Engraved-Rock.com, engraved granite, brass metal stand for display - \$340.00

- 4) See Sue Edwards, Membership and Karla Jageman, Paypal account, for totals for conference, membership, and T-shirt sales.
- 5) Bank balance from February \$22,294.26 to June \$24,663.97 shows an income of about \$2,300.
- 6) The spelling of our name with IRS is now correct
- 7) We are in current standing of a Non-Profit status
- 8) We will report the new board in January and there will be a fine, so this need to out on time
- 9) We need to do the 2013 IRS postcard response – **ACTION ITEM:** Christina Callisto

Nevada Archaeological Association Year 2014				
<b>January</b>				
Beginning Balance		1-Jan		\$22,794.51
Withdrawal	Staples- Supplies for Secretary and Treasurer	15-Jan		\$135.02
Deposit	Paypal: Membership	23-Jan		\$115.26
Ending Balance		31-Jan		\$22,774.75
<b>February</b>				
Withdrawal	Check 1109 - Jan 23, 2014 Reimbursement to Sean McMurry for postage to mail NAA Journals	3-Feb		\$480.49
Deposit	(none)			\$0.00
Ending Balance		28-Feb		\$22,294.26
<b>March</b>				
Withdrawal	Check 1110 - Mar 5, 2014; Sponsorship of Nevada State Museum Lost City Lecture by Dr. Karen Harry	17-Mar		\$250.00
Deposit	Paypal: Membership and Conference	20-Mar		\$468.63
Deposit	Paypal: Membership and Conference	28-Mar		\$1,560.90
Ending Balance				\$24,073.79
<b>April</b>				
Deposit	Returned surplus items purchased at Staples, via debit card	2-Apr		\$44.26
Deposit	Paypal: Membership and Conference	21-Apr		\$3,207.73
Withdrawal	Check 1111-Payment, Board Insurance: Trimboli Insurance	22-Apr		\$900.00
Ending Balance				\$26,425.78
<b>May</b>				
Deposits				
	Paypal: Membership and Conference	5-May		\$1,106.21
	Bank Deposit- Conference and Membership	8-May		\$165.00
	Bank Deposit- Conference and Membership	8-May		\$500.00
	Bank Deposit- Conference and Membership	8-May		\$561.00
	Bank Deposit- Conference and Membership	8-May		\$1,105.00
	Bank Deposit- Conference and Membership	19-May		\$1,471.00
Withdrawals				

	Check 1112-Conference: NAC Flint Knap Workshop, William Reed	9-May		\$325.00
	Check 1113- Conference: Amanda Rankin: NAA Student Research Grant	10-May		\$750.00
	Check 1114-Conference: Danielle Felling: 2014 Best Student Paper	10-May		\$100.00
	Check 1115-Conference: Sarah Rice: 2014 Random Student Paper Award	10-May		\$50.00
	Check 1117-Conference: Tim Ferguson: 2013 Student Research Grant	10-May		\$250.00
	Check 1118-Conference: Carson Valley Inn 2014 Annual NAA NRAF Meeting	11-May		\$7,510.50
	Check 1119- Conference: Jeff Wedding: NAA Office Supplies	17-May		\$68.78
	Check 1120-Conference: Jeff Wedding: NAA Awards item purchase reimbursement	17-May		\$516.65
	Ending Balance	31-May		\$21,763.06
<b>June</b>				
	Deposits			
	Paypal: Membership and Conference	4-Jun		\$3,072.48
	Withdrawals			
(Check from May Conference)	Check 1116-Conference: Spencer Lodge: Best Student Paper	9-Jun		\$100.00
	Debit- Staples- Supplies for Secretary and Treasurer	26-Jun		\$71.57
	Balance	30-Jun		\$24,663.97

### Membership Report: Susan Edwards

<b>Membership Trends for the Last 5 Years</b>					
	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>July 2014</b>
<b>NAA memberships (lifetime, regular, family, etc.)/NAA members</b>	113/143	127/168	104/145	182/235	155/207
<b>New Memberships/Members</b>	19/19	27/31	22/25	44/49	31/37
<b>Site Stewards</b>	14	24	20	33	27
<b>Student Memberships</b>	nd	nd	nd	16	18
<b>Lifetime Memberships/Members</b>	12	13	14	17	19/28
<b>Memberships subscribing to e-Situ only</b>	9	28	20	79	92

<b>NAA 2014 Membership by Category and Number of Members</b>		
<b>MEMBERSHIP TYPE</b>	<b>Thru May 7</b>	<b>Thru July 19</b>
<b>Regular Memberships/Regular Members</b>	60/60	83/83
<b>Family Memberships/Family Members</b>	19/40	28/63
<b>Lifetime Memberships/Lifetime Members</b>	19/28	19/28
<b>Student Memberships/Student Members</b>	13/13	18/18
<b>Supporting Memberships/Supporting Members</b>	4/5	5/8
<b>Corporate Memberships/Corporate Members</b>	0/0	2/7
<b>TOTAL NAA MEMBERSHIPS/MEMBERS</b>	<b>115/146</b>	<b>155/207</b>

<b>NAA 2014 Membership by State and Number of Members</b>		
<b>STATE</b>	<b>Thru May 7</b>	<b>Thru July 19</b>
<b>Arizona</b> - Memberships/Members	3/3	3/3
<b>California</b> - Memberships/Members	11/11	15/16
<b>Colorado</b> - Memberships/Members	1/1	1/1
<b>Georgia</b> - Memberships/Members	1/1	1/1
<b>Idaho</b> - Memberships/Members	3/3	3/3
<b>Montana</b> - Memberships/Members	2/2	2/2
<b>Nevada</b> - Memberships/Members	87/115	122/171
<b>New Mexico</b> - Memberships/Members	2/4	2/3
<b>New York</b> - Memberships/Members	1/2	1/2
<b>Oregon</b> - Memberships/Members	1/1	1/1
<b>Texas</b> - Memberships/Members	-	1/1
<b>Utah</b> - Memberships/Members	1/1	1/1
<b>Washington</b> - Memberships/Members	2/2	2/2

<b>TOTAL NAA MEMBERSHIPS/MEMBERS</b>	<b>115/146</b>	<b>155/207</b>
<b>NAA 2014 Nevada Membership by Community and Number of Members</b>		
<b>COMMUNITY</b>	<b>Thru May 7</b>	<b>Thru July 19</b>
<b>Alamo</b> - Memberships/Members	1/1	1/1
<b>Baker</b> - Memberships/Members	1/2	1/2
<b>Battle Mountain</b> - Memberships/Members	2/2	2/2
<b>Boulder City</b> - Memberships/Members	1/1	2/2
<b>Carson City</b> - Memberships/Members	3/3	6/9
<b>Dayton</b> - Memberships/Members	1/2	1/2
<b>Elko</b> - Memberships/Members	9/14	9/14
<b>Ely</b> - Memberships/Members	5/7	5/7
<b>Fernley</b> - Memberships/Members	1/1	1/1
<b>Gardnerville</b> - Memberships/Members	-	1/2
<b>Henderson</b> - Memberships/Members	7/7	10/11
<b>Jean/Goodsprings</b> - Memberships/Members	1/2	1/2
<b>Las Vegas</b> - Memberships/Members	7/11	12/15
<b>McGill</b> - Memberships/Members	1/1	1/1
<b>Minden</b> - Memberships/Members	1/4	1/4
<b>North Las Vegas</b> - Memberships/Members	4/4	5/5
<b>Overton</b> - Memberships/Members	2/2	2/2
<b>Owyhee</b> - Memberships/Members	-	1/1
<b>Pahrump</b> - Memberships/Members	1/1	1/1
<b>Pioche</b> - Memberships/Members	2/4	2/4
<b>Rachel</b> - Memberships/Members	1/1	1/1
<b>Reno</b> - Memberships/Members	24/32	38/53
<b>Silver City</b> - Memberships/Members	2/2	3/4
<b>Sparks</b> - Memberships/Members	7/7	4/5
<b>Spring Creek</b> - Memberships/Members	5/8	6/9
<b>Sun Valley</b> - Memberships/Members	1/3	2/4
<b>Virginia City</b> - Memberships/Members	-	2/5
<b>Winnemucca</b> - Memberships/Members	1/2	1/2
<b>TOTAL NAA MEMBERSHIPS/MEMBERS</b>	<b>115/146</b>	<b>122/171</b>

## NAA 2013 & 2014 Nevada Membership Comparison by Community

COMMUNITY	2013	2014
<b>Alamo</b> - Memberships/Members	2/2	1/1
<b>Baker</b> - Memberships/Members	1/2	1/2
<b>Battle Mountain</b> - Memberships/Members	2/2	2/2
<b>Blue Diamond</b> - Memberships/Members	1/1	-
<b>Boulder City</b> - Memberships/Members	4/7	2/2
<b>Carson City</b> - Memberships/Members	3/6	6/9
<b>Dayton</b> - Memberships/Members	1/2	1/2
<b>Elko</b> - Memberships/Members	8/13	9/14
<b>Ely</b> - Memberships/Members	3/4	5/7
<b>Fernley</b> - Memberships/Members	-	1/1
<b>Gardnerville</b> - Memberships/Members	1/1	1/2
<b>Henderson</b> - Memberships/Members	14/16	10/11
<b>Jean/Goodsprings</b> - Memberships/Members	1/2	1/2
<b>Las Vegas</b> - Memberships/Members	32/37	12/15
<b>Lovelock</b> - Memberships/Members	1/1	-
<b>McGill</b> - Memberships/Members	1/1	1/1
<b>Minden</b> - Memberships/Members	-	1/4
<b>North Las Vegas</b> - Memberships/Members	5/5	5/5
<b>Overton</b> - Memberships/Members	2/2	2/2
<b>Owyhee</b> - Memberships/Members	-	1/1
<b>Pahrump</b> - Memberships/Members	1/1	1/1
<b>Panaca</b> - Memberships/Members	1/2	-
<b>Pioche</b> - Memberships/Members	2/4	2/4
<b>Rachel</b> - Memberships/Members	1/1	1/1
<b>Reno</b> - Memberships/Members	29/41	38/53
<b>Silver City</b> - Memberships/Members	1/1	3/4
<b>Silver Springs</b> - Memberships/Members	1/1	-
<b>Sparks</b> - Memberships/Members	6/9	4/5
<b>Spring Creek</b> - Memberships/Members	7/12	6/9
<b>Sun Valley</b> - Memberships/Members	2/4	2/4
<b>Verdi</b> - Memberships/Members	1/1	-
<b>Virginia City</b> - Memberships/Members	2/5	2/5
<b>Winnemucca</b> - Memberships/Members	2/3	1/2
<b>TOTAL NAA MEMBERSHIPS/MEMBERS</b>	<b>115/146</b>	<b>117/165</b>

1. Efforts to revitalize membership were very successful in 2013, but have lagged behind in the first half of 2014. We are down 28 memberships (154 vs. 182 [down 15.4%]) and 28 members (207 vs. 235 [down 11.9%]) from the end of 2013. Part of that is because the newsletter isn't going out when it should with renewal reminders. Also, the conference was held 3 weeks later than usual and competed with the Mother's Day weekend. Finally, some of our members only renew if they attend the conference.
2. Procedures were in place during 2013 to ensure that each new or renewing membership received via check or PayPal was sent a confirmation email or snail mail letter response from the Membership Secretary confirming the membership type, payment method and noting any changes to the contact info from the previous year. Unfortunately, this was done only sporadically this year because of the joint conference overload. This may be another reason that 2014 membership renewals are lagging as I was not able to give enough attention to membership correspondence/interaction.
3. Cal Jennings and I are still planning on contacting 2013 and 2014 members via email or snail mail to verify addresses, phone #s, email, etc. to update the database and see if they are interested in the NAA directory. However, that has been postponed until the fall. I've already had a couple of positive responses after the newsletter went.
4. We are still looking to recruit more NAA memberships from the SHPO, but remain the goal remains elusive. The Site Steward coordinator has not renewed membership so we are back to only one SHPO NAA member.
5. I had hoped to add archaeology faculty from the northern Nevada NSHE institutions at the conference but that did not happen. At the moment only one faculty member from UNR and one from CSN are current NAA members
6. Contractor/consultant membership has fallen off a bit throughout the state although ASM renewals remain fairly consistent. We have also seen a slight uptick in agency memberships. Maybe the worst is over with the budget cuts. The Elko County Chapter support remained really solid over the past year.
7. Site Stewards, who benefit from NAA annual meeting workshops, are not well represented in the membership considering their numbers. We added five more site stewards in CY 2013, but renewals are down in 2014 by about 18%
8. UNR students and out-of state institutions make up the bulk of the student membership – UNLV dropped way off this year probably because of the northern venue. CSN student membership remains down as well.

**ACTION ITEM:** Jeff Wedding will revamp the membership form moving to a 2-sided form.

**ACTION ITEM:** The board needs a volunteer to help add to website the benefits of email Newsletters.

#### **Status of other tasks:**

1. Submission of Nevada Archaeology Month to SAA for Annual Poster Competition 2014
2. Poster from Nevada's 2013 Archaeology and Historic Preservation Month was submitted to the SAA in March for SAA Meeting in April in Austin, TX. Don't know who won, but I believe it was Wyoming
3. NAA Member Pin and other stuff (see handouts) – didn't get it done
4. Completed draft design for pin and received cost estimate from PinMart
5. Cost is between \$3.09 and \$3.48 per pin depending on the type of back. Order of 300 pins will be \$937 or \$1044.



6. Proposed 2014 pin incorporates the State of Nevada/NAA colors and carries the location of the Annual Meeting.
7. NAA Bookmark and Membership Cards are variations on the pin theme. Cost estimates are still pending.
8. Lifetime Membership card will be thick plastic (think gift/credit card). Annual membership cards will be laminated paper. Bookmark is laminated paper or thin plastic with tassel.
9. 2015 Annual Meeting
  - a. Wendover, NV
  - b. Theme: 70<sup>th</sup> anniversary of the end of WWII/something prehistoric
  - c. Tentative dates May 1-3 or March 27-29
  - d. Clark County School District Spring Break March 28 – April 5, 2015
  - e. Washoe County School District Spring Break March 29 – April 13, 2014
  - f. SAA Conference April 15-19, 2015
  - g. Easter April 5, 2015
  - h. Tentative Field Trips: Wendover Army Air Force Base – flight line/hanger tour, Bonneville Estates, Danger Cave, Juke Box Cave
  - i. Peppermill/Montego Bay/Rainbow: meeting space 1,800 -6,300 sq. ft.
  - j. \$39-\$109 rooms – **ACTION ITEM:** Follow up on this venue
  - k. Nugget/Red Garter: 7000 sq. ft. largest could hold 500 people, but have 6 meeting rooms
  - l. \$22-\$80 rooms – Nugget/Red Garter

**Publications:** Jeff Wedding for Mark Giambastiani

1. The Newsletter went out in spring and we are pushing to get one out August – September that will be short and with a fall one this should fulfill our 4 year commitment to our membership
2. Liz Dickey sent us the Newsletter format in May so that we can step in to do a newsletter if she is not available.
3. Craig Hauer: Is it possible to compensate Liz Dickey for her time spent on producing the newsletter?
4. Geoff Smith is working on the 2015 journal publication and would like to do a retrospective of past submissions like a “best of”. He has asked Robert Elston to write the introduction for the volume. Pat Barkers key note address was retrospective and he has been asked to develop it into a paper for the 2015 volume
5. After this volume Geoff Smith is moving on and we need to find a replacement. We are currently looking for candidates.

**ACTION ITEM:** Karla add to web page “Now accepting submissions for newsletter and journal articles, photos, announcements, and papers” with Liz Dicky’s email address. This should also be added to the newsletter in the future.

**ACTION ITEM:** Appoint new publication editor – Jeff Wedding will ask Susan Slaughter if she is interested.

**Annual Meeting:** Jeff Wedding

1. The next annual meeting will be held in Wendover either March 27-29<sup>th</sup> or May 1-3<sup>rd</sup>. The March date seemed to be the favorite with the board. Sue Edwards and Jeff Wedding have

already looked into venues. Sue Edwards recommends the Peppermill and is going to ask for an estimate based on 75-80 people attending. This annual meeting will not be a joint meeting with NRAF. The Wendover Airfield will be completed by the time of the meeting and we might be able to have our mixer at the service club

2. Fieldtrips – Several sites have been recommended including Juke box cave, Bonneville cave, and a behind the scenes tour of the airport. Dave Rhode of DRI in Reno might be able to do a tour at Dugway and/or Bonneville Estates and be our keynote speaker recapping the work in the area. If he is not available for the dates we choose we could probably get Bryan Hockett as speaker and/or tour guide at Bonneville. Daron Duke will help with the meeting and field trips, so we need to lock down the date and venue by the fall meeting.
3. We need more candidates for the Ting-Perkin's award
4. Student grant – Tim Ferguson from UNLV was our last winner and he presented at the last annual meeting. The awardee Amanda Rankin from UNR has received her first check of \$750 and will get the remaining scholarship upon meeting the board requirements.
5. Steve Daron suggests that we increase the amount of the grant next year to \$2,000 to make it more interesting and competitive with more faculty interest.
6. UNLV Anthropology Department open house in the fall – we should have a booth for NAA. The anthropology society runs this. ACTION ITEM: Samantha Rubinson will find out about and pass onto us contact information. ACTION ITEM: Sali Underwood contact UNLV anthropology society to attend open house

**Webmaster/IT Report:** Karla Jageman

1. The board information has been updated, but pictures and short bios are still needed for Sue Edwards, Sali Underwood, Cal Jennings, Sean McMurry, Steve Daron, and Samantha Rubinson. Please send them to Karla Jageman.
2. Craig Hauer suggests that we purchase a 15 GB external hard drive as a backup system. We need a central secure location to transfer files.
3. Internet storage system– we still need to make a decision about which program to use.

**ACTION ITEM:** Karla Jageman will send out an email to the board with prices and data limits then vote on expenditure and put in place before the next meeting

**ACTION ITEM:** Jeff Wedding will ask Geoff Smith if there is a student volunteer who could create for us a complete list of journal tables of content for the Nevada Archaeologist so that they can be put on the webpage as an index.

**SHPO Report:** Samantha Rubinson

1. The SHPO office is interviewing for a Historic Preservation Position.
2. The Department of Interior is working on historic property listings related to gay and LGB history.
3. Historic Preservation Grants have announced \$230,000 worth of awards this fiscal year.
4. HPF grants are available SHPO encourages NAA to apply for projects.
5. Stewardship program is working on applying for several grants to support the program. Workshops and training and tours are being conducted by interns from CSU and UNLV.
6. HPF grant could fund digitization projects please contact Elise Jolly to find out about restrictions and qualifications for public use on websites, special collections.
7. Julie Ernstein is the new Deputy SHPO – she has offered her services as a technical editor.

## OLD BUSINESS:

1. 2014 Annual Meeting – went well, but communication issues need to be resolved before a combined meeting is held again
  - a. Survey – comments generally satisfied and enjoyed the meeting
  - b. More Joint meetings? Not next year based on fiduciary and legal issues. Insurance issues need to be resolved as does the name of the conference which effects insurance. We need an MOU or MOA to fix this problem. Getting NAC registered with the Nevada Secretary of State as a subsidiary of NAA and NRAF is not possible before the next annual meeting. We also need to get the NRAF lawyers and Board to agree to the MOU/MOA.
  - c. Membership numbers – we still don't have numbers from the meeting on membership or registration or financial statements. NAA needs to track everything and NRAF compensated several members and we still don't have that count either.
  - d. Conclusion – successful experience but it needs formalization before it happens again. We possibly could hold it every other year with the GBAC in the fall.
    - i. Agreed to a 50/50 split on all costs
    - ii. Auction total raised was \$2009, so \$1004.50 is still due to NRAF
    - iii. Venue was \$7500.00 total, NAA paid the venue expenses by check
    - iv. There has been no exchange of funds between the groups as of yet
    - v. Do we need to invoice NRAF for costs owed?
    - vi. NAA usually covers workshop expenses so that is not an issue
    - vii. NAA absorbed PayPal fee – Karla Jageman suggest we use the iPad mini swipe – square so we can create multiple log ins to a unique email address
    - viii. Sue Edwards – could have been much simpler than it was. There was too much tracking to do
    - ix. Jeff Wedding – It is worth doing again once all the bugs are worked out with agreement and separate bank account. **ACTION ITEM:** Jeff Wedding will contact NRAF about 2016 combined meeting and moving towards putting an agreement in place.
    - x. Vendor vs. auction was an issue of confusion **ACTION ITEM:** Jeff Wedding will send table next week with numbers to NRAF
2. NAA brochures need to be revised; Craig Hauer and Karla Jageman will take this on using logo from letter head. **ACTION ITEM:** Sue Edwards will send graphics to Karla Jageman and Craig Hauer
3. Draft of Board Handbook – Steve Daron has volunteered to help finish it from the fall meeting. It will include a job description for each member of the Board and will be reviewed by the Board.

## NEW BUSINESS:

1. Cal Jennings has accepted a new position with the BOR in Provo, Utah. He will stay on the board for the remainder of his term and keep assisting Sue Edwards with membership.
2. Annual Awards – 2015 candidates and nominees
  - a. Lifetime achievement:
  - b. **D. Jean Myles** - one of the original founders of NAA – **ACTION ITEM:** Sue Edwards will try to find her contact information by the fall meeting
  - c. Ting-Perkins – request nominations in next newsletter and put on web page – but George Phillips was identified as a candidate **ACTION ITEM:** for Karla Jageman

3. 2015 Archaeology Month – unsure what the Nevada theme will be
4. NAA sponsored Archaeological Month Poster – NAA will tie into the 70<sup>th</sup> anniversary of the end of WWII the theme from our annual meeting and we will keep the smaller poster size.
5. Brochure - SHPO does the statewide theme based on Advisory Council National Theme.
6. NAA Sponsored event could be a WWII workshop to be held in May by Jeff Wedding at the Nevada State Museum, Las Vegas if no other museum is interested. Jeff can send abstract when needed.
7. Pins etc. table until fall meeting or email vote to approve expenditure.
8. NAA Letterhead – use the pin logo with the addition of the founded date. **ACTION ITEM:** Jeff Wedding will email out format to everyone to use
9. NAA public review update – Craig Hauer, Transwestern Express Power line WY, NV, multiple routes, EIS written. The trails and archaeology are of particular concern to NAA along with direct and indirect impacts. Written comments were not sent in on time, but they can still be submitted. The NAA can help by suggesting better ways to deal with proposed impacts. Craig Hauer will forward any comments if they have any and request a plan of development. Sue Edwards will send comment especially concerning Lincoln County.
10. EA on Sleeper Mine in Winnemucca; Craig Hauer will be the lead on this as long as employer ok and is aware of conflict of interest.

**ACTION ITEM:** Craig Hauer will write up a piece for the newsletter and web page concerning the need for membership impute on some of these publically reviewed projects and send to Liz Dickey and Karla Jageman. Also develop NAA points of interest to consider while doing a review. Send your questions to Craig to build a reference list for future reviews.

11. Steve Daron asked if the 3-Corners Conference publication sales revenue goes towards the printing of the next 3-Corners Conference publication, as they are working on the 2013 publication. They print about 300 copies of the publication. The NAA board responded that the revenue does go towards the printing of the next volume.
12. The next newsletter should promote what NAA does and why it is important. List of what we do: publications, outreach, projects, scholarships. Ask for input as to what our membership would like to see in terms of future projects they want us to be part of. Basically, why are we a valuable association?
13. Sali Underwood needs to write about the sponsored event and send it to Liz Dickey for inclusion into the newsletter – **ACTION ITEM**
14. **VOTE:** Steve Daron motioned to make a donation to the venue (Nevada State Museum, Las Vegas). Sue Edwards seconded the motion; Yea 9, Nay 0, Abstained 1. Motion carried.
15. Next Board meeting will be held at the Great Basin Anthropological Conference in Boise, Idaho October 15-18, 2014. The time and day will be determined via email.

Meeting ended at 5:15 pm

Notes respectfully submitted to the Board by Sali Underwood 10/9/2014