

**Final Minutes for
Nevada Archaeological Association Board Meeting
Saturday, January 19, 2013,
Held at Pioneer Pizza Parlor in Caliente, Nevada**

Call to Order: Jeff Wedding brought the meeting to order at 10:00 am.

Attendees: Board members: Jeff Wedding, Lynn Furnis (Secretary), Susan Edwards (Membership), Liz Russell (Site Steward Coordinator), and Mark Giambastiani.

Absent Board Members: Craig Hauer (President), Karla Jageman, George Philips (interim Treasurer), Krysan Williams, and Samantha Rubinson (SHPO Representative).

Non-Board members attending: none in attendance

Jeff Wedding conducted the meeting as Ad Hoc president for the day, since Craig Hauer could not attend. The meeting was held in Caliente, Nevada, arranged on short notice because more Board members could attend at Caliente than at the scheduled Beatty, Nevada location. We were able to gather the required quorum of five members.

Approval of Minutes from October, 2012 Board Meeting: Copies of the draft minutes from the October 18, 2012 NAA Board meeting were distributed by the Secretary, reviewed by Board members, corrected, and approved.

President's Report: President Craig Hauer did not send a President's report for the meeting.

Treasurer's Report: George Phillips was absent from the meeting but prepared a Treasurer's Report which he sent with Sue Edwards. It is attached to these minutes. The report covers the period August 31 through December 31, 2012. It shows a starting balance in the NAA checking account of \$15,517.10 and ending balance of \$18,474.62. A copy of the checking account statement was included.

Secretary's Report: Within the past quarter, since our last Board meeting in October, 2012, there have been two electronic votes conducted via e-mail. The first vote concerned approval of expenses (up to \$400.00) for the mailing of the NAA Journal. There were eight votes in favor of and no votes against the approval.

The second vote was for approval for retaining George Philips as interim Treasurer in light of the recent resignation of Nancy O'Connor as Treasurer. George is still a signatory on the checking account and is therefore able to conduct NAA financial business. There were six assenting and zero dissenting votes. So George is appointed and approved as interim Treasurer until the April 2013 NAA elections.

Lynn announced that she will be stepping down from the Board as of the Annual 2013 meeting in April. A replacement will be needed through the April general election.

Newsletter/Publications: Journal: Last one was mailed out in November/December of 2012. The next one is in progress. Mark Giambastiani says he is no longer working on this year's journal. But Geoff Smith, at UNR, is working on it, due out by Nevada Day, 2013. He is still accepting articles for it. Sue Edwards and Jeff Wedding are starting to gather papers for the following journal, to come out in 2014.

Regarding the newsletter, Liz Dickey is slammed with NDOT work right now and has not been able to get the issue out, which should have come out last fall. Lynn Furnis and Mark Giambastiani have offered to help Liz with this issue if she wants help. Mark said he will contact her when he gets back to Reno. We need to be sure to get several important things in this issue: first, the annual 2013 NAA Meeting registration materials, 2) a copy of the new, revised by-laws, and 3) reminder of membership renewal and renewal form. And somehow, we need to keep the newsletter coming out on a quarterly schedule, to be distributed before each board meeting, so folks can know when and where each one is, plus preceding each Annual Meeting.

Membership Report: Susan Edwards distributed the Membership Report which she compiled. A copy of this report is appended to the minutes. She reported that we currently have 104 paid memberships representing 145 individuals. There are 22 to 25 new members, 20 site steward members. There are 20 members subscribing to e-Situ. The membership database indicates that numbers of long-time NAA supporters are down from recent years, and membership among federal and state agencies, SHPO, site stewards, university and college faculty, and archaeological consultants is low. We need to figure out how to interest more of these groups in supporting the NAA through membership.

Webmaster: Karla Jageman sent an e-mail to Board members on January 15, 2013 regarding the website, PayPal, and the annual meeting registration price. Her message is as follows:

FYI: I've updated some of the website and about half of it should be working with Firefox and Safari, although I haven't fixed all of the pages. The membership page is one that has been fixed, however. I ordered that External Hard Drive..... I have not signed us up for a Drop Box account, but will do that soon and I will send you all out an e-mail with the information.

Please let me know if you all would like to pursue the PayPal option of paying through an app on someone's smart phone. It is free, I'll just need to order it if we plan on using it at the Annual Meeting.

The Board voted to have Karla order a cube to allow us to take payments at meetings via a smart phone, after some discussion of the payment issue.

SHPO News: Samantha Rubinson was not at the meeting, but had sent several e-mails to Board members regarding Archaeology Month/Historic Preservation Month issues and regarding site stewards workshops and other issues prior to this Board meeting. The issue of site steward workshops has to do with NAA planning and providing four workshops for the site stewards, for which the SHPO gives NAA grant money. Samantha was concerned that only one workshop had been given thus far. That was a workshop given by Eva Jensen in October, 2012 in Lincoln County. We discussed this and planned for the next two workshops. Mark Giambastiani has agreed to conduct a workshop in Lincoln County for site stewards on rock art, site work in the area, or another topic within the next few months. The next one will be given at the NAA Annual Meeting in April, 2013. It will be on geomorphology and will be a free workshop, available to site stewards and to all other registered attendees of the meetings. Then, NAA will have one more workshop to do by mid-June, when the grant term ends.

Samantha also mentioned that there have been no submissions for Historic Preservation Month and that maybe the NAA could get things going on that. Kathryn Kochen at the SHPO is organizing the effort, but has not been actively pursuing organizations to have events. Apparently, Sali Underwood (previous SHPO representative and SHPO representative on NAA Board) repeatedly contacted organizations to get them moving on HP Month events when she was at SHPO. Samantha suggested that NAA may need to take up that task in order to get a good list of organizations participating in the event. Kathryn can be contacted at kkochen@shop.nv.gov.

We discussed these issues and have agreed that we will spread the word and encouragement to organizations and people to participate in HP Month by sponsoring events, but need to make it clear to SHPO that SHPO is responsible for getting the events entries gathered and compiled. NAA will take their information and put it in the brochure and get the brochure printed.

Chapter Reports: Am-Arcs of Nevada: We have no information lately about their activities; they are located in Reno.

Archaeo-Nevada Society: They are active and had an annual Adopt-A-Highway clean-up on January 16th.

Their next board meeting is on February 6, 2013 at CSN, W. Charleston Campus, Building K, Room 246, at 6pm: speaker to be Samantha Rubinson.

Then a March meeting, with speaker to be announced.

Churchill County Chapter: no information

Elko Chapter: They continue to do annual HP Month activities, maybe other activities.

Lincoln County Chapter: Liz Russell reported that things happen with that chapter only

when she organizes something, which she continues to occasionally do. In October, 2012, they had Eva Jensen come and give a workshop on making native pottery. Liz announced that she will be moving to New York in May, 2013 and so will no longer sit on the Board, will not be coordinator for site stewards, and will not be leading the Lincoln County Archaeology Chapter of NAA.

White Pine Historical and Archaeological Society: no information for them

Nevada Rock Art Foundation: NAA has been approached regarding holding joint annual meetings with NRAF. We see this as a possibility, something we are open to. We decided we are in favor of pursuing the idea for future years and will discuss this further with NRAF.

Site Stewards Report: Liz Russell reiterated the need for NAA to hold three more workshops for site stewards by June 10th, 2013, to fulfill our grant obligation to SHPO. The quarterly grant report was due on January 15, 2013. We got it completed and turned in.

Auction Committee: Jeff Wedding reported that an advertisement for the auction will be included with the annual meeting announcement as a separate mailing before the meetings. Liz said that she has been knitting socks, gloves, and afghans for the auction. Sue Edwards said she does not have the quilt done, made from old NAA t-shirts for the auction. Lynn suggested that she has a lovely quilt made by a professional quilter that she is willing to donate. It is in storage and she has to get it out, but NAA could advertise this with photo and description in the auction announcement, to let people know it will be a big auction item.

By-laws: Craig, Jeff, and Mark worked to complete the by-law revisions. They are now done and to be sent out to the general membership in the current newsletter so members can review them before voting on them at the general business meeting in April.

OLD BUSINESS:

1) Student Grant: Mark reported that we have not heard anything from Geoff Smith about this so far. We should try to get a blurb about it into the newsletter before it goes out.

2) NAA Annual Meeting: Sue and Jeff reported that Mt. Charleston Resort has been booked for the annual meeting in April. Steve Rowland (UNLV Geoscience) has been secured to be the keynote speaker on Saturday afternoon. This will relate to the Tule Springs theme of the meetings and of Archaeology Month. Margaret Lyneis is willing to give anecdotes on people that were at the Big Dig at Tule Springs, back in the 1960s.

They are talking to Tom Bullard, of Desert Research Institute in Reno about conducting a workshop at the meeting. We want this workshop to count as the third site steward workshop of the four needed for the SHPO grant. Site Stewards may attend the workshop for free

without being registered for the meetings, but to attend anything else they do need to register at Mt. Charleston Resort for the meetings.

Still working on field trips. They are talking to various people to lead tours at a few places. Current ideas are to talk to Sali Underwood, Chris Harper, or Helen Mortensen. Field trips will take place on Sunday. Maybe a Corn Creek tour, maybe a tour of Tule Springs given by Margaret Lyneis or Steve Rowland.

We voted to approve an expense of up to \$150.00 to pay for a separate mailing of Annual Meeting registration, resort accommodations, and preliminary schedule to the membership, in case the newsletter does not get out in time. Important to get information out in February.

3) Archaeology Month Grant: Historic Preservation Month Poster. Jeff has been working on a design for free, as SHPO will no longer pay for making, printing, or mailing of the posters which we have produced for years now. They will pay for the printing of HP Month brochures that we compile and get printed. We need to have the poster design ready by mid- to late-February in order to get them to the printer in time. We have been using Las Vegas Color Graphics the last few years and Jeff suggests using them again. Jeff suggests a poster design composed of really nice quality photos from recent and early work at Tule Springs. He is pursuing various organizations for archived photos.

We are dependent on brochure content from SHPO. We need the information about the events scheduled by the end of February or early March to get them made in time for the NAA Annual Meeting. We want to be able to distribute them there.

Site Steward Grant quarterly report has been completed and sent in.

Greg Seymour's e-mail reply mode does not seem to be working and we need to be in touch with him regarding previous brochure creation and mailing. He may have the institutional list for the mailing that we gave to Opportunity Village last year.

4) Lifetime Achievement Award for 2013: We considered a number of candidates for this award at our last Board meeting. This time we have chosen and voted on Bobbi McGonagle, long-time BLM archaeologist in Battle Mountain, Nevada to be the recipient. We need to check and make sure she will be at the meeting. Catherine Olsen was also suggested, but we learned that she has not been active in the NAA for many years, if ever. Bobbi, on the other hand, has always been supportive of us and of Nevada archaeology. Jeff asked if we have any Silver Trowels still around to use for the award? If not, we need to order more soon.

5) Ting Perkins Award for 2013: We have chosen Liz Russell for this award. Since she was at the current Board meeting, we asked her if she was going to be at the Annual Meeting. She said she would be and will be honored to receive it. George Phillips has one award left that we

can present to Liz. Then we need to find a source to have more of the physical awards made. Jeff Wedding will contact him about these.

NEW BUSINESS

1) **SAA Poster Competition:** Sue Edwards will submit our last year's NAA Historic Preservation Month Poster to the Society for American Archaeology poster competition as soon as they begin accepting posters. This should be in early March, of this year.

2) **Joint Annual Meetings with NRAF:** Sue and Jeff discussed their talk with Kevin Rafferty about the possibility of holding joint annual meetings for NAA and the Nevada Rock Art Foundation. They compared how our meetings are run with those of the NRAF. Our interests may be similar enough, and approaches compatible, as well as desires to keep costs reasonable for members of each group, etc. We will pursue this idea for upcoming years.

3) **Next NAA Board Meeting:** Next Board meeting will be at the Mt. Charleston NAA Annual Meeting, on Friday afternoon, April 19th, and general meeting on Saturday afternoon, April 20th.

4) **Site Steward Matters:** We are anticipating that Tom Bullard or Doug Merkler will run the Friday morning workshop at the Annual Meeting and this workshop will count as one of the four site steward workshops provided by NAA with SHPO grant money. The grant money should cover the expenses and time put in by the workshop speaker.

Site Steward Recognition Pins: The issue of the recognition pins has become a messy one between the NAA and SHPO. We have been ordering and purchasing way too many pins each year due to the SHPO having inaccurate and inflated numbers for the number of participating site stewards. So, we have agreed not to order any pins for this year unless SHPO requests that we do. According to Samantha Rubinson, she doesn't really want to give out pins again, anyway, but was suggesting calendars or something else to give site stewards in recognition of their volunteer site-monitoring efforts.

Site Steward Workshops: Mark Giambastiani will provide a workshop in the next few months in Lincoln County, as he will be working out there for some time. It may be on rock art or on sites work in the area. After that one and the one given at the Annual Meeting, there will be one more workshop to be given, still to be determined and arranged.

Based on all the recent changes in the letting of the SHPO's Historic Preservation Fund grants, the apparent changes in duties for SHPO, for NAA, and for coordinators in regards to the Site Steward program, the NAA Board discussed whether we even should apply for such grants after this grant term. We have been sponsoring the recognition picnics and paying for the thousands of pins (about 700 per year lately) passed out to the site stewards. Maybe now it is time to let SHPO have the whole site steward program and let them deal with recognition, etc. as they wish.

5) **The Archaeology Channel:** NAA was contacted about the Archaeology Channel. It involves membership fees of between \$200 and \$1000 per year, which goes to production of podcasts. We had decided at our last meeting to check into this before deciding on joining or not. It might be a good public outreach kind of thing for us. We still haven't really studied it. Some on the Board want more information on what programming will really be produced, how the fees will be spent, and how much input contributors would have in the programming. We want to ensure that programs don't get too glitzy and treat archaeological information inappropriately, that kind of concern.

Meeting Adjourned at 12:00 pm.

Respectfully submitted,

Lynn Furnis, NAA Secretary



Treasurer's Report

August 31, 2012 through December 31, 2012

Starting Balance 8/1/12	15,517.10
----------------------------	-----------

INCOME

SHPO Grants	8,200.58	
Membership Dues	85.00	
Paypal	<u>406.56</u>	
Total	8,692.14	8,692.14

EXPENSES

Mt. Charleston-Annual Conference	1,500.00	
Digiprint – NV Archaeologist	1,575.66	
Domain Name	136.44	
Site Stewardship Travel		
Carl Bjork	985.74	
Eliz Russell	<u>81.14</u>	
Total	<4,278.98>	<4278.98>
Bank Statement 12/31/12		<u>19,930.26</u>


Uncleared Transactions	<1455.64>
------------------------	-----------

Actual Ending Balance 3-31-12	18,474.62
-------------------------------	-----------

Note:

1. Use of Paypal was begun in January, 2012 to facilitate processing payments to NAA. Paypal charges NAA 2.5% to 3.5% transaction fee and is shown as a net figure. Although both membership and conference payments are traditionally reported separately many are recorded here under "Paypal."

2. This report has been presented by George Phillips, NAA Treasurer. Contact him if you have questions or suggestions to add to this report.

, NAA Treasurer

1/18/2013

NAA Membership Report

Susan Edwards

Jan 19, 2013

Membership trends for the last four years.

Statistics for the year ending December 31, 2010

NAA memberships (lifetime, regular, family, etc)	113
Total NAA members	143
New Members	19
Site Stewards	14
Members subscribing to e-Situ	09

Statistics for the year ending December 31, 2011

NAA memberships (lifetime, regular, family, etc)	127
Total NAA members	168
New Memberships/New Members	27/31
Site Stewards	24
Members subscribing to e-Situ	28

Statistics for year ending December 2012

NAA memberships (lifetime, regular, family, etc)	
Total NAA members	
New Memberships/New Members	
Site Stewards	
Members subscribing to e-Situ	

104
145
20/25
20
20

A slow start for 2013

Statistics for as of January 18, 2013

NAA memberships (lifetime, regular, family, etc)	17
Total NAA members	22
New Memberships/New Members	2/2
Site Stewards	1
Members subscribing to e-Situ	10

- A review of the membership database shows a surprising number of longtime supporters of NAA did not renew in 2010 or 2011 and that pattern continued in 2012 with at least four board members failing to renew.
- With the exception of Samantha Rubinson who joined as a new member in 2012 none of the current SHPO staff is an NAA member. Should we try to actively recruit some of the SHPO personnel?
- With a few notable exceptions, the archaeology faculty from the NSHE institutions is poorly represented in the NAA membership as federal and state agency personnel are not renewing/joining as they have in the past.
- Contractor/consultant membership is low and Site Stewards, who benefit greatly from all the NAA supported training programs, are not well represented in the membership.
- UNR students are better represented than UNLV students.